

GREATER TUBATSE MUNICIPALITY, SITUATED IN LIMPOPO PROVINCE WITHIN THE SEKHUKHUNE DISTRICT, INVITES APPLICATIONS FROM POTENTIAL CANDIDATES FOR THE FOLLOWING VACANCIES THAT EXIST AT ITS MUNICIPAL OFFICES IN BURGERSFORT

EXTERNAL ADVERTISEMENT

POSITION NO. 1

REFERENCE NO. : SEN /2016/06/01

DEPARTMENT : TECHNICAL SERVICES

POSITION : TECHNICAL SERVICES DIRECTOR

REMUNERATION : R788,186.00 – R911,197.00 – R1034,209.00 (IN LINE WITH GOVT GAZETTE NO. 38946 ON UPPER LIMITS OF TOTAL REMUNERATION PACKAGE PAYABLE TO MUNICIPAL MANAGERS AND MANAGERS ACCOUNTABLE TO MUNICIPAL MANAGERS)

DURATION OF CONTRACT : FIVE YEAR PERFORMANCE BASED CONTRACT

MINIMUM COMPETENCY REQUIREMENTS :

- A Bachelor of Science degree in Engineering/B Tech : Engineering or Equivalent
- A minimum of 5 years experience at Middle Management Level, or as a Programme/Project Manager
- Certificate in Municipal Finance Management (SAQA ID : 48965) will be an added advantage
- A certificate of Competency in General Machinery Regulations will be an added advantage
- 3 – 4 years experience at Professional/Management level in Engineering (ECSA)
- Registration with a recognised relevant Engineering Professional Body
- Extensive knowledge of Infrastructure Development and Maintenance
- Ability to formulate Engineering Master planning, Project Management and implementation
- Basic understanding of the municipal environment
- Knowledge of relevant local government statutes and Batho Pele Principles
- Extensive knowledge of the Public Office Environment
- A high level of computer literacy for the role
- A valid SA motor vehicle licence
- A high level of professional ethics and integrity

CORE FUNCTIONS OF THE POST

- Capital Project Management
- Infrastructure Development and Maintenance
- Waste Management Services
- Roads and Storm Water

LEADING COMPETENCY AREAS:

The candidate must be able to display the following leadership competencies for the post:

- 1) Strategic Direction and Leadership; 2) People Management ; 3) Program and Project Management ; 4) Strategic Financial Management ; 5) Change Leadership and 6) Governance Leadership**

CORE COMPETENCIES :

The candidate must possess the following core competencies for the post :

- 1) Moral competence ; 2) Planning and Organising ; 3) Analysis and Innovation ; 4) Knowledge and Information Management ; 5) Results and quality focus**

POSITION NO. 2

REFERENCE NO. : SEN /2016/06/02
DEPARTMENT : TECHNICAL SERVICES
POSITION : PROJECT MANAGEMENT UNIT MANAGER
REMUNERATION : R454 782.00(EXCLUDING BENEFITS)

MINIMUM REQUIREMENTS

- B Science or B Tech in Civil Engineering
- 5 years relevant experience , preferably in Project Management
- Understanding of applicable Legislation
- Basic Understanding of the Municipal Environment
- Understanding of Project Funding
- Knowledge of applicable Legislation
- Computer Literacy in Microsoft packages
- A valid SA Drivers Licence
- Well developed Managerial Skills
- Good Interpersonal relations

KEY PERFORMANCE AREAS:

- Planning and designing of Infrastructural projects
- Manage implementation of Infrastructural Projects
- Manage Municipal Infrastructure Grant
- Preparation and submission of project evaluation reports
- Preparation of Infrastructural project tenders
- Management of unit staff
- Management of Performance and Progress of project implementation
- Coordinate progress meetings

Applications for Technical Director must be submitted on the Official Application Form as prescribed in terms of **Government Notice no. 37245 for Regulations on Appointment and Conditions of Employment of Senior Managers**. The form must be accompanied by a detailed cv, certified copies of certificates and other relevant supporting documents. The applications must be submitted to the Human Resources Management Offices at Greater Tubatse Municipality Civic Centre at 1 Kastania street, Burgersfort or they can be posted for the attention of Human Resources Division to : The Municipal Manager, P.O Box 206, Burgersfort, 1150.

Closing date for Submission : 08 July 2016 at 16:00
Enquiries : Rabada N.C- 013 231 1149 or
Phetla D.R – 013 231 1123

The selection process will be influenced by the municipality's Employment Equity principles. Please note that correspondence will be limited to shortlisted candidates only. Applicants who have not been contacted within 2 months after the closing date should assume that their applications were unsuccessful. Successful candidates will be subjected to security checks.

The municipality reserves the right not to make any appointment.

Mohlala JNT

Municipal Manager