

08 June 2012

**NOTICE AND INVITATION TO REGISTER ONTO THE 2012/13 SUPPLIERS / VENDORS DATABASE OF THE GREATER TUBATSE LOCAL MUNICIPALITY.**

1. The Greater Tubatse Municipality hereby informs all the prospective suppliers /providers of its needs requirements that the registration and accreditation of suppliers onto the municipal database will be re-opened from the **08 June 2012** to the **31 July 2012** (02 months registration window period). This accredited list of suppliers will then be used to source the municipal needs for the 2012/13 Financial Year.

2. Prospective suppliers who want to be registered are advised to bring the following documents to the Greater Tubatse Municipal Civic Centre, Office 42, Ground Floor during working hours (07H30-16H00).

- 2.1 Proof of Business Registration Certificate.
- 2.2 Proof of Annual Return Certificate from CIPRO.
- 2.3 Original-valid Tax Clearance Certificate.
- 2.4 Business / Company Profile.
- 2.5 Certified Copies of Identity Documents of all Owners / Members / Directors.
- 2.6 Original / Certified Copy of B-BBEE Certificate.
- 2.7 Cancelled Cheque / Original Letter from the Bank confirming Business / Company Account.

3. For enquiries on completion of database forms please contact Moshidi James or Pookgwadi Cecilia at 013 231 1000 / 1156, Office Number 39, Finance Building, Ground Floor.

4. For general enquiries please contact the Manager: Supply Chain Management Unit, O N Mosoma, at 013 231 1000 / 1231 or [onmosoma@tubatse.gov.za](mailto:onmosoma@tubatse.gov.za)

5. Supply Chain Management Unit shall conduct a **briefing session** to those interested to register with an intention to allocate them dates of registration to avoid office work disruptions at the Old Municipal Council Chamber, Corner Kort and Eddie Sedibe Streets, on the **19 June 2012** at **09H00**.

6. Outlined below are the categories to which we are looking forth to the prospective providers to register on, but not excluding those not stated.

**N.B BIDDERS WHO ARE CURRENTLY REGISTERED, NEED NOT RE-REGISTER AND THE REGISTRATION PROCESS IS AT NO COST (FREE) TO THE VENDORS / SUPPLIERS.**

**Address:**

1 Kastania Street  
P O Box 204, Durgam, 1190  
Tel: 013 231 1000  
Fax: 013 231 1156  
Email: [info@tubatse.gov.za](mailto:info@tubatse.gov.za)

CATEGORY	CATEGORY	CATEGORY
<ul style="list-style-type: none"> <li>• Printing &amp; Stationery</li> <li>• Branding and decorations</li> <li>• Vehicle Washing</li> <li>• Corporate Gifts</li> <li>• Pest Control</li> <li>• Tax Consultants</li> <li>• Asset Management</li> <li>• Debt Collection</li> <li>• Job evaluation Suppliers</li> <li>• Courier Services</li> <li>• Office Furniture</li> <li>• IT Professional Fees</li> <li>• Editing Services</li> <li>• LED Strategies</li> <li>• IT Services and Solutions</li> <li>• Advertising Services</li> <li>• Record Management</li> <li>• Media/Publicity</li> <li>• Waste Management</li> <li>• Project Management</li> <li>• Cellphone Services</li> <li>• Florist</li> <li>• Building Maintenance</li> <li>• Registered project &amp; construction Manager</li> <li>• Integrated transport Planning &amp; Research</li> <li>• <b><i>Any other need requirement not stated hereto</i></b></li> </ul>	<ul style="list-style-type: none"> <li>• Human Resources Planning</li> <li>• Site &amp; Garden Maintenance</li> <li>• Air Conditioning Supply</li> <li>• Video and Photography</li> <li>• Communication Services</li> <li>• Bookings of performing Artist</li> <li>• Investment fund Management</li> <li>• Labour Relations Consultants</li> <li>• Team Building Specialist</li> <li>• Motivational Speakers</li> <li>• Performance Management</li> <li>• Knowledge Management</li> <li>• Financial Management Consulting</li> <li>• Accounting Consultants</li> <li>• Supply of Fire Extinguishing</li> <li>• Server support and Maintenance</li> <li>• Groceries and Kitchen Utensils</li> <li>• Uniform and Protective Clothing</li> <li>• Environmental Consulting</li> <li>• Town &amp; regional planners</li> <li>• Contractors(registered with CIDB)</li> <li>• Transport Engineering &amp; planning</li> <li>• Registered Landscape Architects</li> <li>• Heritage &amp; Archaeology Specialist</li> <li>• Geographic Information Systems (GIS)</li> <li>• Web Development and Maintenance</li> <li>• Policy Development and Review</li> <li>• Supply, installation and support of close Circuit TV/Camera</li> <li>• <b><i>Any other need requirement not stated hereto</i></b></li> </ul>	<ul style="list-style-type: none"> <li>• Interior decoration(Blinds, Carpets &amp; Curtains)</li> <li>• Installations and Maintenance of Networks</li> <li>• Special events/Functions management services</li> <li>• Consulting Engineers(Civil Structural, Electrical, Mechanical)</li> <li>• Printing Booklets &amp; Publications(Design Layout and Printing)</li> <li>• Stage, Sound and Multi-Media Services</li> <li>• Translation and Transcribing Services</li> <li>• Corporate Governance and Related Consulting</li> <li>• Air quality &amp; climate Change Specialist</li> <li>• Risk Assessment and Management Services</li> <li>• Training and Development Accredited Institutions</li> <li>• Organizational Development Agencies</li> <li>• Employee Wellness Programmes (Psychologist, Psychiatrist, etc)</li> <li>• Business Process Analysis and Re-engineering</li> <li>• Labour Law &amp; Employment Relations specialist</li> <li>• Information Technology Consultants</li> <li>• Hardware Supplier (printers, notebooks, projectors, UPS, computers &amp; peripherals: routers, hubs, servers, switches)</li> <li>• WAN,LAN and Wireless Support Installation</li> <li>• Computer Consumables i.e. cartridges, laptops, battery charges</li> <li>• Environmental impact assessment practitioners</li> <li>• <b><i>Any other need requirement not stated hereto</i></b></li> </ul>

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**PHALA H L**  
**MUNICIPAL MANAGER**